

MINUTES FOR BLOOMFIELD TOWNSHIP ORGANIZATIONAL MEETING

Friday, January 3, 2020

6:30 PM – Council Chambers, 1 Municipal Plaza, 2nd Floor, Municipal Building



1. Call to Order by Municipal Clerk Louise M. Palagano

Township Administrator Matthew Watkins welcomed everyone to the Swearing-In Ceremony and asked Municipal Clerk Louise Palagano to call the meeting to Order.

Municipal Clerk Louise Palagano called to order the organization meeting and Swearing-In Ceremony at 6:47 P.M. and proceeded to read the Sunshine Compliance Statement:

Notice of the time, date, location and agenda of this meeting, to the extent then known was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner pursuant to the provisions of Chapter 231 of the Law of 1975 (The Open Public Meeting Act).

1. **By posting such notice on the bulletin board in the Municipal Building, and**
2. **By email notification generated by IQM2 software to the offices of the Independent Press, Bloomfield Life, the Star Ledger, Patch, Baristanet and Tapinto Bloomfield.**

She then asked the audience to stand for the Presentation of Colors by the Bloomfield Police Department Honor Guard as well as the Pledge of Allegiance. Sarah Tremell, a student from Bloomfield High School, then sang the National Anthem.

2. Introduction of Dignitaries and Department Heads by Township Administrator Matthew U. Watkins

Township Administrator Matt Watkins then introduced the Township's Department Heads who were present in the audience, and also introduced the following dignitaries:

New Jersey Governor Phil Murphy

New Jersey State Senator Ronald Rice

Assemblyman Ralph Caputo

Assemblywoman Cleopatra Tucker

Assemblywoman Britnee Timberlake

Essex County Executive Joseph DiVincenzo, Jr.

Essex County Democratic Chairman Leroy Jones and his wife, Jackie

Essex County Prosecutor Theodore Stevens,

Freeholder Brendan Gill

Freeholder Pat Sebold

Freeholder Len Luciano

Freeholder Carlos Pomares

Jill Hirsch, District Director for Rep. Mikie Sherrill

Councilmember at-Large Robert Russo, Montclair
Councilman Anibal Ramos, Jr, Newark First Ward
Councilman Michael Vieira, Livingston
Thomas Heaney, Bloomfield Board of Education
Jessica Salinas, Bloomfield Board of Education

3. Certification of Election by Municipal Clerk Louise M. Palagano

Municipal Clerk, Louise M. Palagano, read aloud the Certificate of Election prepared by the Essex County Board of Canvassers related to the November 2019 election of Michael Venezia to the office of Mayor, Wartyna Davis to the office of Councilwoman at-Large, Ted Gamble to the office of Councilman at-Large and Rich Rockwell to the office of Councilman at-Large.

4. Oath of Office

Gov. Phil Murphy administered the Oath of Office to Michael J. Venezia, Mayor of Bloomfield.

5. Remarks By Gov. Phil Murphy

Gov. Phil Murphy thanked various elected officials attending the Swearing-In ceremony as well as the First Responders in the Room. Murphy then talked about the “murder’s row” of council members in Bloomfield. Murphy called the town a “quintessential community” and talked about the amazing developments occurring due to the leadership on the Council. Murphy also said that he was honored to be a part of the ceremony and said counties like Essex and communities like Bloomfield help the state grow. He thanked the Mayor for his leadership and the council for all they do.

6. Oaths of Office

a. Oath of Office - Councilwoman at-Large Wartyna Davis to be Sworn in by Assemblywoman Britnee Timberlake

Assemblywoman Britnee Timberlake administered the Oath of Office to Councilwoman at-Large Wartyna Davis. Assemblywoman Timberlake took a few moments to congratulate Councilwoman Davis on her third term and talk about some of her accomplishments.

b. Oath of Office - Councilman at-Large Ted Gamble to be Sworn in by Freeholder Carlos Pomares

Freeholder Carlos Pomares administrated the Oath of Office to Councilman at-Large Ted Gamble.

c. Oath of Office - Councilman at-Large Rich Rockwell to be Sworn in by Freeholder Carlos Pomares

Freeholder Carlos Pomares administrated the Oath of Office to Councilman at-Large Rich Rockwell.

Freeholder Pomares took a few moments to talk about the legacy of Bloomfield and the accomplishments of the Mayor and Council. Pomares talked about the Mayor’s “exceptional” leadership in building his team and allowing Town Hall to do their work. Pomares spoke about Councilwoman Davis’ community service, Councilman Gamble’s advocacy in the community and Councilman Rockwell’s passion for historical preservation in Bloomfield.

7. Remarks by Dignitaries and Elected Officials

Essex County Executive Joseph DiVincenzo, Jr., offered his congratulations to the newly-elected Mayor and Council. He said the main reason why the administration is so successful is because they work together which is very impressive because that doesn't always happen within the County and the State. Working together, even though they may not always agree, strengthens the town. He said as Bloomfield moves, Essex County moves and he's very proud of all the hard work from everyone in the Town.

Essex County Democratic Chairman Leroy Jones called Bloomfield one of the "shining stars" in Essex County. He also said this Council specifically speak to the people of Bloomfield and they have a vision that will only continue to get better in the years to come.

New Jersey State Senator Ron Rice took a few moments to commend the Mayor and Council and said it's a delight to work with Bloomfield. He said the Mayor runs a "good ship" in terms of the budget and said he's excited to continue to help move this township forward.

Freeholder Brendan Gill said the three councilmembers being sworn in tonight have served Bloomfield admirably and said this community has a proud history. Freeholder Gill also said that the renaissance taking place in Bloomfield has been possible because of this council. He's looking forward to seeing Bloomfield continue to grow and prosper. Freeholder Gill also congratulated the Mayor and said the community believes in him and has overwhelming support for him.

Assemblyman Ralph Caputo said he's proud to represent Bloomfield. He said the Mayor and Council have earned the support they've received from the community. He also talked about the great team Bloomfield has not only with the Council but with the other leaders at Town Hall.

Assemblywoman Cleopatra Tucker called the Bloomfield Council "special" and said she is looking forward to 2020 and the work everyone will accomplish together.

8. Remarks by Councilmembers

Councilwoman at-Large Wartyna Davis took to the microphone to thank those who attended the swearing-in ceremony as well as her family. Councilwoman Davis explained why she chose to run for public office and the opportunity to work with an exciting group of public servants. She also took the time to thank her fellow councilmembers. Councilwoman Davis also thanked Mayor Venezia for his vision and commitment to the town of Bloomfield. Councilwoman Davis said she is honored to represent Bloomfield and talked about the accomplishments of the past six years including The Lions Gate development, restoring the Collins House, smart development and rent control. She said they are leaving a positive legacy for "our town and for our children."

Councilman at-Large Ted Gamble then took to the microphone and said coming from the private sector, this has truly been a "great educational experience" for him and a wonderful opportunity. He then thanked the various elected officials for their guidance and support, the Mayor and Council as well as his family. Councilman Gamble talked about the idea of service and giving back and talked about the Council's dedication to the community. He particularly noted the Thanksgiving Turkey Give-Away and how not only the Mayor and Council but the various departments in Town Hall were happy to give back to their community. He said every member of Town Hall has that type of passion and it makes Bloomfield a great place to serve.

Councilman at-Large Rich Rockwell then took the microphone and shared his thanks to the elected officials and his partner for their support. He talked about his inspiration to get involved with politics and said while he thinks of himself as introverted – his favorite part of being a councilman is all the people he gets to work with. He feels welcomed and part of this large Bloomfield family and proud to be a part of the diversity of the town. He said he's proud of the Council's accomplishments and talked about the accomplishments of the Planning Board and the Morris Canal Greenway Committee - both of which he is a member. He also spoke about the Historic Preservation Committee and preserving Bloomfield's past. Councilman Rockwell also gave a special thanks to the Town employees and members of the Boards and Commissions.

9. Mayoral Annual Message

Mayor Venezia, joined by daughters Ella and Sophia, took to the microphone to share his mayoral address:

Good evening everyone. Thank you all for coming out tonight to celebrate the beginning of a new term for myself and my council colleagues.

I look around the room and am so humbled by the friends and colleagues I see: Freeholder President Brendan Gill, Assemblywomen Cleo Tucker, Assemblyman Caputo, Senator Rice, Prosecutor Stevens, Essex County Executive Joseph DiVincenzo, Jr. and County Chairman and Leroy Jones and his wife Jackie.

Gov. Murphy, I'm incredibly honored to be sworn in by the leader of our great State of New Jersey. You have been a wonderful partner to myself and Bloomfield, and I'm looking forward to the many things we will accomplish under your leadership and direction. . Again, my most sincere thanks.

I want to thank my wonderful wife Laura and my two daughters Ella and Sophia. You three motivate me on a daily basis more than you know, thank you and I love you.

I also want to thank and recognize my parents Lou and Theresa; I grew up that volunteerism and being part of the Bloomfield community were instilled in me from an early age.

My father spent many years for the Bloomfield Volunteer Emergency Squad and my mother with Saint Thomas Church and School. I want to thank my sister and my brother, my grandmother, in-laws, aunts, uncles and cousins for being here this evening.

It takes a team to get things done and I could not be more happy and proud of our current team we have here in Bloomfield. Nina, Ted and Rich, a big congratulations for starting your new terms.

I also want to acknowledge the work of Nick, Sarah and Jenny.

I'm so proud to work with this entire council. You all strive day in and day out to make Bloomfield the wonderful place it is. You seek out feedback from our residents to ensure their voices are heard. You put the needs of our residents first. Thank you for your dedication, your hard work and your passion.

Before I became Mayor we had a lot of infighting between the council and the Democratic Party here. When I ran for Mayor, I made a promise that we will unite Bloomfield for the greater good of the 50,000 residents and we have done that and it's because of each and every one of you.

I want to recognize our Township Administrator Matt Watkins, all our department heads, and all of our 400-employees that help make this administration what it is.

I spent a lot time reflecting back on the work we've accomplished since I was first sworn in six years ago. I tried to think of just one word that sums up our work - and that is transformation.

We've invested more than \$11 million on improving our roads. These critical repairs to Bloomfield streets and intersections improve everyone's quality of life and make residents safer. I'd like to thank Gov Murphy and County Exec Joe D for their partnership on this and many other initiatives throughout Bloomfield.

In 2013, the township had 1225 part one crimes committed. In 2019, we had a total of 600 part one crimes, yes 600. That is a reduction of over 50%. I want to thank our Police Director Sam DeMaio and all of our 125-Police Officers that come to work each day to protect our 50,000 residents.

When I became Mayor in 2014, I ensured a laser focus on Bloomfield's finances, and committed to getting them under control. Over the course of the last 6-years we have seen minimal tax increases and went from a AA3 Bond rating to a AA2 Bond Rating... and we are continually doing work to become a AAA bond rating town.

Within our Fire Department under our new Fire Chief and with the hard work of our department, we have increased our revenue with our CO inspections. In 2016, we brought in \$10,000, 2017 \$41,000, 2018 \$120,000 and in 2019 we brought in \$225,000. We are currently developing a plan to make our Fire

Department our town’s first responders. In 2019, our Fire Department responded to 2,324 first responder calls. Thank you Chief Venezia and members of the Bloomfield Fire Department.

Our Department of Public Works has continuously improved what they do on an everyday basis under the leadership of Anthony Nesto. We as a township continue to ask them to do more and more and they have done so and will continue to do so.

I can go on and on about each and every department how they consistently work to make the lives of Bloomfield’s residents better. I would like each department head and township employee to please stand up and let’s give them a round of applause.

I would also like to recognize and thank the residents of this great town. Your feedback, whether it be positive or negative keeps me and my administration on my toes to continue to do better and make Bloomfield the best place it could possibly be to live, raise a family and start a business.

In 2020, you will see projects done that will have a long term positive affect for Bloomfield. Some of them being the pumping station at the old Getty Gas on the corner of West and East Passaic and we will finally, and yes I say finally, the completion of the Lion Gate Park Complex. And in 2020, we are becoming more Green, as we invest in a Electric Vehicle fleet and installation of charging stations throughout the township. We are also looking to integrate solar power into our energy plans, working hand in hand with our schools, whose partnership helps move us forward.

In just these few examples, I think it’s safe to say this town has transformed in some of the best ways possible.

With tremendous progress behind us, I know we are on track for even greater things. And in keeping with the theme of one word, for this year, it is - further.

With the support of all of you here today, especially our state and county partners, we will keep our momentum going - and further this transformation of ours.

So again, thank you all for your unwavering support. It truly means the world to me and I couldn’t accomplish what we have without each of you.

10.Adjournment of Sine Die Meeting

The Sine Die meeting concluded at 7:57 PM.

11.Call to Order - Regular Business Meeting

Mayor Venezia asked the Municipal Clerk to call the Roll to open the Regular Business portion of the meeting. Roll Call showed the following:

Attendee Name	Title	Status	Arrived
Jenny Mundell	First Ward Councilwoman	Present	
Nicholas Joanow	Second Ward Councilman	Present	
Sarah Cruz	Third Ward Councilwoman	Present	
Wartyna Davis	Councilwoman	Present	
Ted Gamble	Councilman	Present	
Richard Rockwell	Councilman	Present	
Michael J. Venezia	Mayor	Present	

12.Consent Resolutions

Thereafter, the following Consent Agenda resolutions were adopted by the Council. Councilwoman Mundell moved, and Councilman Joanow seconded and the Council agreed.

RESOLUTION: TO AUTHORIZE THE TOWNSHIP OF BLOOMFIELD CASH MANAGEMENT PLAN

WHEREAS, the Mayor and Council of the Township of Bloomfield hereby approves the following Cash Management Plan

CASH MANAGEMENT PLAN

1. Cash Management and Investment Objectives

The Township of Bloomfield's objectives in this area are:

- A. Preservation of capital
- B. Safekeeping of assets
- C. Maintenance of liquidity to meet operating needs
- D. Diversification of the Township's portfolio to minimize risks associated with individual investments
- E. Investment of assets in accordance with State and Federal laws and regulations
- F. Maximize investment earnings from all cash and deposits

2. Designation of Official Depositories

- A. All Township funds shall be deposited in institutions that are certified by the NJ Department of Banking & Insurance in accordance with the Government Unit Deposit Protection Act.
- B. Approved depositories must be insured by the Federal Deposit Insurance Corporation (FDIC) or any other agency of the United States that insures deposits.
- C. The Mayor and Council shall annually designate approved depositories whereby the Chief Financial Officer is authorized to transact banking business.
- D. Designated official depositories are required to submit to the Chief Financial Officer, a copy of the Government Unit Deposit Protection Act Notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st.
- E. The Chief Financial Officer shall solicit written proposals for banking services every three to five years.

3. Cash Management

- A. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.
- B. The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.
- C. The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.
- D. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.

4. Permissible Investments

- A. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury Bills, notes and bonds.
- B. Government money market mutual funds.
- C. Any federal agency of instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rates of interest not dependent on any index or external factors.
- D. Bonds or other obligations of the local unit or school districts of which the local unit is a part.
- E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.
- F. Local government investment pools including the New Jersey Arbitrage Rebate Management Program.
- G. New Jersey State Cash Management Fund.
- H. Repurchase agreements of fully collateralized securities.

5. Authority For Investment Management

- A. The Chief Financial Officer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

6. Safekeeping

- A. Securities purchased on behalf of the Township shall be delivered electronically or physically to the Township's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.

7. Reporting

- A. The Chief Financial Officer shall submit a monthly Treasurer's report to the Mayor and Council which shall include a listing of all investments in accordance with N.J.S.A. 40A: 5-15.2.

8. Audit

- A. The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

9. Disposition of Abandoned Property

- A. The Chief Financial Officer shall escheat to the State of New Jersey, checks that remain outstanding for twelve or more months after the date of issuance.

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

DESIGNATION OF TAX SEARCHER

BE IT RESOLVED, by the Mayor and Council of the Township of Bloomfield, County of Essex, State of New Jersey that Cindy Prochilo, Tax Collector in the Division of Revenue, Department of Finance of the Township of Bloomfield, is hereby designated as the Official Tax Searcher in the Tax Collector's Office of the Township of Bloomfield, New Jersey, for the year 2020, to make examinations of the Township Records as to unpaid municipal liens and to certify the results thereof.

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

INTEREST ON DELINQUENT TAXES AND PENALTY

WHEREAS, pursuant to N.J.S.A. 54:4-67, as amended and supplemented, the rate of interest to be charged for the non-payment of taxes or assessments on or after the date when they become delinquent shall be as follows:

1. No interest shall be charged if payment of any installment so due is made within the tenth calendar day following the date upon which the same became payable; and
2. Upon the expiration of the ten (10) calendar day period as aforesaid, the rate of interest shall be eight percent (8%) per annum on the first \$1,500 of the delinquency and eighteen percent (18%) per annum interest to be charged for delinquency of sums in excess of \$1,500; and
3. Interest to be calculated from the due date the tax was payable until the date of actual payment.

WHEREAS, N.J.S.A. 54:4-67 also provides that the governing body may fix a penalty not to exceed 6% to be charge to a taxpayer with a delinquency in excess of \$10,000 who fails to pay the delinquency prior to the end of the calendar year.

NOW, THEREFORE, BE IF RESOLVED, by the Mayor and Council of the Township of Bloomfield, County of Essex, State of New Jersey, that the rate on delinquent municipal charges be amended to read as follows:

8% up to the first \$1,500 delinquency

18% in delinquencies of sums in excess of the first \$1,500

6% additional penalty for a delinquency over \$10,000 if not paid prior to the end of the calendar year.

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

INTEREST ON DELINQUENT WATER CHARGES

WHEREAS, the rate of interest to be charged for the non-payment of water charges on or after the date when they become delinquent shall be as follows:

- 1. No interest shall be charged if payment of any billing so due is made within the 30 days allowed following the billing date upon which the same became payable; and
- 2. Upon the expiration of the 30 day period following the billing date aforesaid, the rate of interest shall be eight percent (8%) per annum on the first \$200 of the delinquency and sixteen percent (16%) per annum interest to be charged for delinquency of sums in excess of \$200; and
- 3. Interest to be calculated from the due date the water charge was payable until the date of the actual payment.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Bloomfield, County of Essex, State of New Jersey, that the rate on water charges be amended to read as follows:

- 8% up to the first \$200 delinquency
- 16% in delinquencies of sums in excess of the first \$200

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

CONDUCT TAX SALE FOR TAX/WATER DELINQUENT ACCOUNTS

WHEREAS, N.J.S.A. 54:5-19 allows the Governing Body to authorize by resolution the Tax Lien Sale for delinquent accounts.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Bloomfield, County of Essex, State Of New Jersey, that the Tax Collector is hereby authorized and

directed to conduct Bloomfield's Tax Sale schedule for October 14, 2020 for all Tax/Water accounts delinquent for the year 2019 and prior in accordance with N.J.S.A. 54:5-19.

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

EXPRESSLY DESIGNATING THE FINANCIAL OFFICER OF THE TOWNSHIP OF BLOOMFIELD, ESSEX COUNTY, NEW JERSEY TO SELL BOND ANTICIPATION NOTES AND CAPITAL NOTES OF THE TOWNSHIP.

WHEREAS, the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes (the "Local Bond Law") authorizes a local unit, which includes the Township of Bloomfield (the "Township") to: (1) borrow money and issue negotiable notes in anticipation of the issuance of bonds, if the bond ordinance or subsequent resolution so provides ("Bond Anticipation Notes"); and (2) finance any improvement which it has the power to finance under the Local Bond Law by the issuance of capital notes ("Capital Notes"); and

WHEREAS, the Local Bond Law provides that all Bond Anticipation Notes or Capital Notes may be sold at private sale pursuant to a resolution of the governing body or by a financial officer of the local unit expressly designated by resolution to sell such notes; and

WHEREAS, the Mayor and Council of the Township (the "Township Council") deems it advantageous to expressly designate a financial officer of the Township to sell Bond Anticipation Notes and Capital Notes.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council, of the Township of Bloomfield, County of Essex, State of New Jersey (not less than the majority of the full membership thereof affirmatively concurring), that:

1. Pursuant to Section 28 of the Local Bond Law, N.J.S.A. 40A:2-28, the Township may expressly designate a financial officer of the Township to sell Bond Anticipation Notes and Capital Notes.

2. The Mayor and Council hereby appoint and authorize the Chief Financial Officer of the Township, as designated by the Mayor and Council (the "Chief Financial Officer") to sell the Township's Bond Anticipation Notes and Capital Notes.

3. The Chief Financial Officer making any such sale shall report in writing to the Council at the next meeting thereof as to the principal amount, interest rate, and maturities of Bond Anticipation Notes or Capital Notes sold, the price obtained and the name of the purchaser.

4. This Resolution shall take effect immediately.

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

AUTHORIZATION TO SIGN CHECKS

WHEREAS, Section 5-52 (E) of the “Bloomfield Township Code,” effective November 15, 1987, adopted by the Bloomfield Township Council on November 2, 1987 provides that disbursements of the Township Funds shall be made by an individual warrant check for each bill, claim, wage and salary payment, as approved by the Township Administrator, and that each warrant check shall bear the signatures of the Mayor, the Township Administrator, or Acting Township Administrator, and the Township Treasurer/Chief Financial Officer or Acting Township Treasurer, as the case may be; it being understood that each warrant check shall bear three (3) signatures.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Bloomfield, County of Essex, State of New Jersey that the following named individuals be and are hereby authorized to sign checks, drafts, notes, etc., and receipts for the payment of money when necessary co-jointly with the Mayor and/or the Township Administrator, and/or the Township Treasurer, when the appointees to each respective position shall be absent upon authorized to leave, or in the event of a vacancy in such office or position:

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|-----------------------|-------------------------|
| 1. Michael Venezia | Mayor |
| 2. Louise M. Palagano | Municipal Clerk |
| 3. Robert Renna | Chief Financial Officer |
| 4. John Ditinyak | Township Treasurer |
| 5. Matthew Watkins | Township Administrator |

BE IT FURTHER RESOLVED, that pursuant to regulation promulgated by the Local Finance Board by Resolution adopted by it on September 28, 1971, that commencing January 1, 1972, the Mayor

of the Township of Bloomfield must affix his signature on all checks of the municipality for the payment of claims, regardless of type of local government.

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

DESIGNATION OF DEPOSITORIES

BE IT RESOLVED, by the Mayor and Council of the Township of Bloomfield, County of Essex, State of New Jersey, that pursuant to N.J.S.A. 40A:5-14 of the laws of New Jersey, PNC Bank National Association, The Provident Bank, Investors Savings Bank, and SB One Bank are hereby designated as the depositories wherein all public monies and other funds of the Township of Bloomfield shall be kept.

Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Director of Finance a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

ESTABLISHING PETTY CASH FUND

WHEREAS, under the provisions of N.J.S.A. 40A:5-21, the Finance Director has made written application and authority has been granted for the establishment of a Petty Cash Fund; and

WHEREAS, the various departments heretofore allotted Petty Cash Fund have complied with the Statute and the Rules and Regulations promulgated by the Director of the Division of Local Government Services, in the Department of Community Affairs of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Bloomfield, County of Essex, State of New Jersey that the following Petty Cash funds are hereby established for the calendar year 2020 for the departments and in the amounts indicated below:

<u>DEPARTMENT</u>	<u>CUSTODIAN</u>	<u>AMOUNT</u>
Mayor & Council	Matthew Watkins	\$100.00
Municipal Clerk	Louise M. Palagano	\$200.00
Police	Samuel DeMaio	\$250.00

Organizational Meeting	Agenda	January 3, 2020	
Fire	Louis Venezia	\$100.00	
Recreation	Michael Scurman	\$ 50.00	
Health & Welfare (Division of Health)	Karen Lore	\$150.00	
Department of Public Works	Anthony Nesto	\$1,000.00	\$150.00

BE IT FURTHER RESOLVED AS FOLLOWS:

1. That the custodians of said Petty Cash Funds are hereby directed to maintain accurate records of all disbursements made from said Funds, the same to be audited by the Township Auditor as heretofore.

2. That the financial officers of the Township are hereby authorized and directed to issue checks for the various petty cash funds herein mentioned in the aggregate amount of \$1,000.00.

3. That this resolution shall be effective as of January 3, 2020.

4. That two (2) certified copies of this resolution shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

INTEREST & DEBT REDEMPTION CHARGES

WHEREAS, under N.J.S. 40A:4-19 the governing body may make appropriations for all interest and debt redemption charges maturing during the fiscal year at any time between December 19th of the year preceding the beginning of the fiscal year and the date of the adoption of the budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Bloomfield, County of Essex, New Jersey that the following appropriations be and are hereby made for interest and debt redemption charges for the fiscal year 2020.

Municipal Debt Service

0-01-45-840-170	Payment of Bond Principal	3,125,000.00
0-01-45-842-172	Interest on Bonds	2,188,615.06
0-01-45-843-173	Interest on Notes	486,220.63

0-01-45-940-174	Green Acres Loan Payments Total	37,099.00
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5,836,934.69

Water Utility Debt Service

0-05-45-840-170	Payment of Bond Principal	450,000.00
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0-05-45-842-172	Interest on Bonds	201,495.00
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651,495.00

Parking Utility Debt Service

0-07-45-842-172	Interest on Bonds	510,550.00
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0-07-45-842-173	Payment of BANS & Capital Notes	77,000.00
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0-07-45-843-173	Interest on Notes	165,638.61
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753,188.61

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

TEMPORARY BUDGET

WHEREAS, N.J.S. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of adoption of this resolution is prior to January 31, 2020; and

WHEREAS, the total appropriations in the 2019 current budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of \$80,629,546.65; and

WHEREAS, 26.25% of the total appropriation in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of \$21,165,256.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Bloomfield, County of Essex, New Jersey, that the following temporary appropriations be and are hereby made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

CURRENT FUND APPROPRIATIONS

	Account Number	Jan - March Temporary Budget
Township Administrator:	20-701	
Salaries and Wages		83,300.00
Other Expenses		55,900.00
Mayor and Council:	20-703	
Salaries and Wages		27,000.00
Other Expenses		4,700.00
Municipal Clerk:	20-704	
Salaries and Wages		79,000.00
Other Expenses		21,800.00
Division of Accounts and Control:	20-705	
Salaries and Wages		85,300.00
Other Expenses		34,100.00
Audit		0.00
Information Systems:	20-707	
Salaries and Wages		53,300.00
Other Expenses		128,600.00
Division of Revenue:	20-708	
Salaries and Wages		43,800.00
Other Expenses		3,800.00
Department of Assessment:	20-710	
Salaries and Wages		68,000.00
Other Expenses		10,000.00
Department of Law:	20-712	
Salaries and Wages		73,200.00
Other Expenses		133,900.00
Township Engineer:	20-715	
Salaries and Wages		58,400.00
Other Expenses		15,600.00
Postage and Office Supplies:	20-722	
Other Expenses		77,400.00
Cable Television Committee:	20-723	
Other Expenses		36,800.00
Department of Planning:	21-720	
Salaries and Wages		29,200.00
Other Expenses		12,900.00
Uniform Construction Code:	22-725	

Salaries and Wages		195,000.00
Other Expenses		42,000.00
Housing Inspections:	22-726	
Salaries and Wages		155,300.00
Other Expenses		7,900.00
Historic District:		
Salaries and Wages		4,000.00
Other Expenses		15,800.00
Rent Leveling:		
Salaries and Wages		3,300.00
Other Expenses		2,600.00
Insurance:		
General Liability (Self-Insurance Trust Fund)	23-731	0.00
Bonds and Other Insurance	23-730	250,000.00
Workers' Compensation	23-732	258,000.00
Group Insurance for Employees	23-733	3,700,000.00
Police:	25-745	
Salaries and Wages		5,000,000.00
Other Expenses		142,800.00
Communication Center:	25-746	
Salaries and Wages		288,100.00
Other Expenses		7,900.00
Emergency Management Services:	25-747	
Other Expenses		5,000.00
Volunteer Emergency Squad	25-750	0.00
Fire:	25-752	
Salaries and Wages		3,000,000.00
Other Expenses		70,900.00
Road Repair and Maintenance:	26-765	
Salaries and Wages		83,400.00
Other Expenses		59,100.00
Service Buildings:	26-767	
Salaries and Wages		59,200.00
Other Expenses		141,800.00
Parks and Playgrounds:	26-769	
Salaries and Wages		280,200.00
Other Expenses		3,900.00
Public Buildings and Grounds:	26-772	
Salaries and Wages		27,000.00
Other Expenses		35,700.00
Sewer Maintenance:	26-773	
Salaries and Wages		115,200.00
Other Expenses		3,900.00
Division of Electrical Services:	26-775	
Salaries and Wages		71,000.00
Other Expenses		1,500.00
Care of Shade Trees and Grounds:	26-776	
Salaries and Wages		92,700.00
Other Expenses		11,800.00
Snow Removal:	26-778	

Salaries and Wages		13,100.00
Other Expenses		5,300.00
Cervical Cancer Screening Programs:	27-783	
Salaries and Wages		5,000.00
Board of Health:	27-785	
Salaries and Wages		349,100.00
Other Expenses		25,200.00
Environmental Protection Program:	27-786	
Salaries and Wages		8,300.00
Animal Control:	27-788	
Other Expenses		0.00
Rodent Control	27-788	
Other Expenses		0.00
Division of Human Services:	27-794	
Salaries and Wages		116,500.00
Other Expenses		6,600.00
Department of Recreation:	28-795	
Salaries and Wages		156,800.00
Other Expenses		15,500.00
Senior Citizen Transportation:	28-796	
Salaries and Wages		65,500.00
Celebration of Public Events:	28-797	
Salaries and Wages		6,700.00
Other Expenses		7,900.00
Maintenance of Free Public Library	29-800	416,000.00
Heritage Village - Case Manager Service:		
Salaries and Wages		3,900.00
Other Expenses		0.00
Health Interlocal - Bd of Education:	30-806	
Salaries and Wages		5,700.00
Other Expenses		800.00
Health Interlocal - Caldwell:	30-807	
Salaries and Wages		0.00
Other Expenses		13,900.00
Health Interlocal - Mountain Lakes	30-814	
Other Expenses		
Health Interlocal - Glen Ridge	30-811	
Salaries and Wages		7,500.00
Health Interlocal - Lincoln Park	30-815	
Salaries and Wages		4,800.00
Health Interlocal - Madison		
Salaries and Wages		32,200.00
Other Expenses		5,300.00
Animal Control Interlocal - Caldwell		
Other Expenses		3,900.00
Animal Control Interlocal - Glen Ridge		
Other Expenses		4,400.00
Animal Control Interlocal - Nutley		
Other Expenses		18,900.00
Public Safety - School Security		
Other Expenses		53,800.00

Unclassified Utilities:	31-820	
Fuel Oil (Heating Oil)		3,300.00
Building Electricity and Gas		158,300.00
Gasoline and Diesel Fuel		110,000.00
Telephone		63,300.00
Telecommunications		40,000.00
Street Lighting	31-821	188,300.00
Garbage and Trash Removal - Contractual	32-827	1,000,000.00
Recycling Operations	32-828	0.00
Municipal Court:	33-830	
Salaries and Wages		228,300.00
Other Expenses		10,500.00
Public Defender:	33-857	
Salaries and Wages		0.00
Other Expenses		30,000.00
Capital Improvement Fund	34-832	
Statutory Expenditures:		
Public Employee Retirement System	36-836	0.00
Social Security System	36-837	433,300.00
Consolidated Police and Firemen's Pension	36-838	0.00
Police and Firemen's Retirement System	36-839	0.00
Unemployment Compensation	36-834	8,300.00
Outlet Sewer System:	38-773	
Second River Joint Meeting		20,700.00
Third River Joint Meeting		600.00
Passaic Valley Sewerage Commission		1,194,300.00
Township of Nutley		22,700.00
Total Temporary Budget		<u>20,135,500.00</u>

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

TEMPORARY BUDGET WATER UTILITY

WHEREAS, N.J.S. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of adoption of this resolution is prior to January 31, 2020; and

WHEREAS, the total appropriations in the 2019 water utility budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund is the sum of \$8,796,225.00; and

WHEREAS, 26.25% of the total appropriation in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund is the sum of \$2,309,009.06.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Bloomfield, County of Essex, New Jersey, that the following temporary appropriations be and are hereby made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

WATER UTILITY APPROPRIATIONS

		Jan - March Temporary <u>Budget</u>
<u>Operations</u>		
Salaries and Wages:		
Water Revenue	0-05-20-512-011	341,300.00
Water Maintenance	0-05-26-511-011	472,500.00
Other Expenses:		
Water Revenue	0-05-20-512-028	36,800.00
Water Maintenance	0-05-26-511-028	147,000.00
Operation of Water Wells	0-05-20-513-071	0.00
Purchase of Water	0-05-20-514-072	231,000.00
Bloomfield Share - Wanaque Cost North	0-05-20-515-072	268,600.00
Bloomfield Share - Wanaque Cost South	0-05-20-516-072	392,600.00
Group Insurance for Employees	0-05-23-733-092	360,600.00
Worker's Compensation Insurance	0-05-23-733-093	
General Liability Insurance	0-05-23-733-095	

Capital Improvements

Capital Improvement Fund 0-05-34-832-150

Debt Service

Bond Principal 0-05-45-840-170
Interest on Bonds 0-05-45-842-172
Payment of Bond Anticipation Notes 0-05-45-842-173
Interest on Notes 0-05-45-843-173

Statutory Expenditures

Public Employee Retirement System 0-05-36-836-136 0.00
Social Security System 0-05-36-837-137 45,900.00
Unemployment Compensation Insurance 0-05-36-834-140 300.00
Total Temporary Budget 2,296,600.0
0

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

TEMPORARY BUDGET PARKING UTILITY

WHEREAS, N.J.S. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of adoption of this resolution is prior to January 31, 2020; and

WHEREAS, the total appropriations in the 2019 parking utility budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund is the sum of \$1,479,010.00; and

WHEREAS, 26.25% of the total appropriation in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund is the sum of \$388,240.13.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Bloomfield, County of Essex, New Jersey, that the following temporary appropriations be and are hereby made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

PARKING UTILITY APPROPRIATIONS

		Jan - March Temporary <u>Budget</u>
<u>Operations</u>		
Parking Utility Operations		
Salaries & Wages	0-07-20-512-011	91,900.00
Other Expenses	0-07-20-512-020	186,600.00
Vehicle Maintenance	0-07-26-511-020	3,000.00
Group Insurance for Employees	0-07-23-733-092	106,500.00
Total Temporary Budget		<u>388,000.00</u>

Vote showed the following:

RESULT: APPROVED BY CONSENSUS

13.Public Comments

There were no public comments on this time.

14.Adjournment

Mayor Venezia asked for a motion to adjourn the Meeting, which was moved by Councilwoman Davis, seconded by Councilman Gamble, and agreed to by all of the Councilmembers present. The meeting was adjourned at 8:09 P.M.

Respectfully submitted,

Louise M. Palagano, Municipal Clerk